
 **Location:** Butte OPD Conference Room  
 **Date:** 01/25/2022  
**Time:** 9:00 AM

## Management Team Meeting

### Agenda

*January 25, 2022*

*In-person Butte OPD Conference Room*

*Team Members Present:*

**Call to Order:**

**Request for public comment:**

### Tactical

1. **Approve Minutes of December 21, 2021**
2. **HR updates**
3. **Budget updates**
4. **AdvoPD Updates**

### Strategic

0. **Succession planning**
  1. **Alternate work sites**
  2. **Position Reallocation - Vacant FTE**
    - a) **Update on Contract manager position/assistant**
  3. **Goals & Objectives (Planning Process)**
  4. **Case Manager Positions**
    - a) **Testifying in court**



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- b) **Pros/Cons**
  - c) **Helena/ Kalispell**
  - 5. **National Public Defender Day**
  - 6. **Policy Flow**
  - 7. **Moving Sentence Review (from training to contracts)**
  - 8. **Investigator Manager**
  - 9. **Eligibility Policy**
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